

**SOUTH SEMINOLE & NORTH ORANGE COUNTY
WASTEWATER TRANSMISSION AUTHORITY**

**410 Lake Howell Road
Maitland, FL 32751
Telephone 407-628-3419
www.ssnocwta.com**

AUTHORITY BOARD MEETING

Will Commence At the Orlando Iron Bridge Wastewater Treatment Facility

601 Iron Bridge Circle

Oviedo, FL 32765

MEETING AGENDA

**Wednesday, May 18, 2022
8:30 AM**

1. Call to Order
2. Introductions
3. City of Orlando -- Annual update of the Iron Bridge Wastewater Treatment Facility – Paul Deuel, Mark Sees
4. Approval of Action Minutes – March 30, 2022.
5. Public Comments
6. Review Monthly Financial Reports
 - a. FY 2022 – 2023 Budget
7. New Business
 - a. Seven Month Review of the Executive Director's "Remote Services" per Section 5; "First Amendment Employment Agreement."
8. Old Business
 - a. In ground capacity update
 - b. HB53 update
9. Reports
 - a. Attorney
 - b. Consulting Engineer
 - c. Executive Director
10. Adjournment

**SOUTH SEMINOLE & NORTH ORANGE COUNTY
WASTEWATER TRANSMISSION AUTHORITY**

**410 Lake Howell Road
Maitland, FL 32751
Telephone 407-628-3419
Fax 407-628-0153
www.ssnocwta.com**

March 30, 2022

ACTION MINUTES

A meeting of the South Seminole & North Orange County Wastewater Transmission Authority Board was held on Wednesday, March 30, 2022, 8:30 AM at 410 Lake Howell Road, Maitland FL 32751.

The following members were present:

Randy Knight – Member	City of Winter Park
Tara Lamoureux, PE - Member	City of Casselberry

Also in Attendance:

Ed Gil de Rubio	Executive Director
Bill Reischmann	Authority Attorney
David Zusi, PE – Alternate Member	City of Winter Park
Stefano Ceriana	CHA Engineering
Paul Zimmerman – Alternate Member	Seminole County
Frank Fernandez – Alternate Member	City of Casselberry
Kim Tracey – Alternate Member	City of Maitland
Tom Reilly	Holland and Reilly Accounting

I. Call to Order

Mr. Knight called the meeting to order at 8:30 AM. Due to “health concerns,” Mr. Knight accepted virtual attendance by Jason Riegler and Brad Ruppert.

II. Introductions

Introductions were made around the room.

III. Approval of Action Minutes – January 19, 2022 Meeting

Mr. Zimmerman moved to approve the January 19, 2022 Meeting Minutes. Seconded by Ms. Tracey. The Board unanimously approved.

IV. Public Comments

No public comments.

V. Review Monthly Financial Reports

a. FY 2020 / 2021 Audit Presentation – Tom Reilly, Holland, and Reilly

Mr. Reilly's report included the following:

- No Federal or Florida Single Audits performed.
- CAFER – received certificate of achievement for the 24th year.
- The Enabling Act was amended by the Florida legislature and the City of Winter Springs is no longer a member of the Authority as it wishes to upgrade its own wastewater system.
- Expended \$1,720,729 on capital assets, compared to \$2,782,860 in prior year.
- Aloma/Dean Project closed out. Total cost \$3,563,238.
- Construction in progress consisted of four projects totaling \$202,663.
- Increase in operating income from \$1,205,045 to \$2,087,189 due primarily to increased revenue from member entities for operations and the depreciation reserve, as well as a significant reduction in repairs and maintenance as more expenditures were capitalized this year.
- SBA interest rate was 0.09% at 9/30/21; 0.33% at 9/30/20 and 2.31% in 2019.
- Bond covenant ratio met – 4.27 vs. 3.19 in P/Y – due to increased revenue.
- Operating revenue increased \$882,144.
- Depreciation expense increased from \$1,292,742 to \$1,323,473.

Mr. Zimmerman moved to accept the FY 2020 / 2021 Audit as presented. Seconded by Ms. Lamoureux. The Board unanimously approved.

Mr. Gil de Rubio reviewed the monthly financials with the Board.

No action taken.

VI. New Business

a. Discussion regarding future economic development within the boundaries of Authority.

General discussion on future capital projects among the membership. The Board focused on committed capacity, purchasing new capacity and actual "in-ground" capacity. CHA will be collaborating with the members to update the Authority's hydraulic model. This item will be on the agenda for the May meeting.

HB 53 was discussed. Twenty-year plans are due to the State by the end of June. Mr. Reishmann will investigate HB 53 and coordinate with the Executive Director and Mr. Ceriana.

No action taken.

b. Update on proposals to facilitate grant options.

Ms. Lamoureux moved to accept CHA's proposal for the facilitation and administration of grant applications. Seconded by Mr. Zimmerman. The Board unanimously approved.

VII. Old Business

- a. Motion to accept the Authority's "Telework Policy" and "Telework Agreement."**

Mr. Zimmerman moved to accept the "Telework Policy" and "Telework Agreement" as presented by Mr. Reischmann. Seconded by Ms. Lamoureux. The Board unanimously approved.

VIII. Reports

- a. Attorney** – Nothing further to report.
- b. Consulting Engineer** – Mr. Ceriana reviewed the monthly report with the Board. Additionally, he gave an update on making "test holes" for the proposed testing of the force main located on Howell Branch Road.
- c. Executive Director** – Nothing further to report.
- d. City of Orlando** – Not present

IX. Adjournment

Mr. Knight adjourned the meeting at 10:23 AM.

Randy Knight Chairperson

Mark Reggentin Secretary

9:50 AM
04/07/22
Accrual Basis

S. Seminole & N. Orange County Wastewater Transmission Auth
CASH

As of March 31, 2022
Mar 31, 22

ASSETS

Current Assets

Checking/Savings

Cash Operating

1050 · O & M 5/3 Bank 3583

1,327,982.99

Total Cash Operating

1,327,982.99

Cash Restricted

1061 · Capital Projects 2016 5/37736

1,513,286.33

Total Cash Restricted

1,513,286.33

Cash Restricted SBA

1153 · I&I Pooled -SBA

1153.01 · I & I Maitland

3,475.52

1153.02 · I & I Casselberry

100,793.99

1153.03 · I & I Winter Park

128,484.38

1153.04 · I&I Seminole County

1,451,481.29

Total 1153 · I&I Pooled -SBA

1,684,235.18

1154 · R&R - 2004 -SBA

380,033.20

1155 · DEBT SVC-2004 - SBA

766,097.57

1157 · DEPREC. & RESERV -2004 - SBA

4,597,602.81

Total Cash Restricted SBA

7,427,968.76

Total Checking/Savings

10,269,238.08

SOUTH SEMINOLE AND NORTH ORANGE COUNTY WASTEWATER TRANSMISSION AUTHORITY
Budget to Actual Comparison

MARCH 2022

FOR MANAGEMENT USE ONLY	Fiscal YTD	Annual Budget	Budget Variance	% of Budget
Ordinary Income/Expense				
Income				
4311 SEM COUNTY REVENUE	119,219.46	238,439.00	(119,219.54)	50.0%
4312 CASSELBERRY REVENUE	147,399.24	294,799.00	(147,399.76)	50.0%
4313 MAITLAND REVENUE	47,761.14	95,522.00	(47,760.86)	50.0%
4314 WINTER PARK REVENUE	258,845.76	517,692.00	(258,846.24)	50.0%
4371 DEBT SERVICE PRINCIPAL	302,499.96	605,000.00	(302,500.04)	50.0%
4372 DEBT SERVICE INTEREST	100,882.02	201,764.00	(100,881.98)	50.0%
4375 - DEPRECIATION & COVERAGE	1,290,338.22	2,580,676.00	(1,290,337.78)	50.0%
4390 - INTEREST INCOME		1,000.00	(1,000.00)	0.0%
4391 - 4391 RESTRICTED INTEREST INCOME	4,331.13	12,000.00	(7,668.87)	36.09%
Total Income	2,271,276.93	4,548,892.00	(2,275,615.07)	49.95%
Debt Service Principal	302,499.96	605,000.00	(302,500.04)	50.0%
Total Income Less Debt Service Principal	1,968,776.97	3,941,892.00	(1,973,115.03)	49.95%
Expense				
5231 FISCAL AGENT FEES	0.00	550.00	(550.00)	0.0%
5359 CONTINGENCY	0.00	250.00	(250.00)	0.0%
1 - PERSONAL SERVICES				
5223 HEALTH/LIFE INS	9,010.31	22,000.00	(12,989.69)	40.96%
5224 WORKERS COMP	455.50	700.00	(244.50)	65.07%
5252 AUTO ALLOWANCE	1,500.00	3,000.00	(1,500.00)	50.0%
5320 TOTAL EMPLOYEE FICA	2,269.98	4,317.00	(2,047.02)	52.58%
5321 TOTAL EMPLOYEE MDCR	530.87	1,010.00	(479.13)	52.56%
5322 FL LEAGUE OF CITIES	12,000.00	24,000.00	(12,000.00)	50.0%
5324 WORKERS COMP	0.00	0.00	-	0.0%
5211 - EXEC DIRECTOR SALARY	35,112.50	56,825.00	(31,512.50)	52.7%
Total 1 - PERSONAL SERVICES	60,879.16	121,652.00	(60,772.84)	50.04%
3 - CONTRACTUAL SERVICES				
5331 PROFESSIONAL SERVICES	72,049.94	255,000.00	(182,950.06)	28.26%
5332 AUDITING/ACCOUNTING	42,048.00	56,000.00	(13,952.00)	75.09%
5334 CONTRACTUAL SERVICES	4,847.18	12,000.00	(7,152.82)	40.39%
5580 - Locates	43,193.75	150,000.00	(106,806.25)	28.8%
5560 - Payroll Expenses	61.75			
Total 3 - CONTRACTUAL SERVICES	162,200.62	473,000.00	(310,799.38)	34.29%
5353 - BANK CHARGES	873.65			
5372 - INTEREST EXPENSE	100,882.02	201,764.00	(100,881.98)	50.0%
6 - OPERATING EXPENSES				
5254 DUES/PUBLICATIONS	0.00	1,200.00	(1,200.00)	0.0%
5341 TELEPHONE	3,681.66	8,000.00	(4,318.34)	46.02%
5342 POSTAGE	83.31	500.00	(416.69)	16.66%
5343 UTILITY SERVICES	5,827.98	20,000.00	(14,172.02)	29.14%
5345 PROPERTY/LIAB INSURANCE	11,785.50	15,000.00	(3,214.50)	78.57%
5347 PRINTING/DUPLICATING	242.00	800.00	(558.00)	30.25%
5351 OFFICE SUPPLIES	2,488.99	5,000.00	(2,511.01)	49.78%
5354 DUES/PUBLICATIONS	175.00			
5358 MISC. EXPENSE	0.00	500.00	(500.00)	0.0%
Total 6 - OPERATING EXPENSES	24,284.44	51,000.00	(26,715.56)	47.62%
7 - MAINTENANCE				
5346 REPAIRS/MAINTENANCE				
5578 - ARV Maintenance	79,637.98	100,000.00	(20,362.02)	79.64%
5346 REPAIRS/MAINTENANCE - Other	84,448.52	400,000.00	(315,551.48)	21.11%
Total 5346 REPAIRS/MAINTENANCE	164,086.50	500,000.00	(335,913.50)	32.82%
Total 7 - MAINTENANCE	164,086.50	500,000.00	(335,913.50)	32.82%
Total Expense	513,206.39	1,348,216.00	(835,009.61)	38.07%
Net Income Includes Depreciation Funding Revenue	1,455,570.58	2,593,676.00	(1,138,105.42)	56.12%
OTHER EXPENSE CAPITAL BUDGET ITEMS				
Current Year Budgeted Capital Projects				
Capital Expenditures				
Equipment	22,615.00		22,615.00	
Maitland Master	249,499.15	1,200,000.00	(950,500.85)	
Pump Station/line Projects	103,960.88	1,269,500.00	(1,165,539.12)	
Force Main Projects		1,344,000.00	(1,344,000.00)	
5572 - C-200 Pipe Replacement	26,412.80			
5573 - Lift Station Repair & Renovation				
5574 - Generator Replacement	80,362.49	80,000.00	362.49	
Depreciation Fund Capital Exp - Other	0.00			
Total Depreciation Fund Capital Exp	482,850.32	3,893,500.00	(3,410,649.68)	12.4%
Total Capital Expenditures	482,850.32	3,893,500.00	(3,410,649.68)	12.4%
Net OtherExpense Capital	-482,850.32	-3,893,500.00	3,410,649.68	12.4%
Net IncomeAfter Capital Projects Expenditures	972,720.26	-1,299,824.00	2,272,544.26	-74.84%

Completed

Capital Improvement Projects 2022-2026										
CIP I.D.	Description	Priority	Cost Incurred As of 9/30/21	YearTo Date Project Cost Incurred	To Date Project Cost	Total Projected Project Cost	Annual Budgeted CIP			
							Oct 2021 - Sept 2022	Oct 2022 - Sept 2023	Oct 2023 - Sept 2024	Oct 2024 - Sept 2025
Force Main Repair and Replacement Projects										
C-200 Pipe Replacement Phase I Costs										
					\$0	\$0	\$0	\$0	\$0	
LSFM-07	Big Bend Trl. / Thunder Trl.	1				\$1,751,120	\$700,000	\$1,051,120		
FM-023	SR 436 Force Main Loop	4		\$6,604		\$538,000	\$538,000			
FM-19A	Citus Ave. Easement	1		\$6,603		\$53,000	\$53,000			
LSFM-12	Eastbrook FM	1		\$6,603		\$53,000	\$53,000			
LSFM-17	Monterey FM	1		\$6,603		\$5,795,000		\$2,858,000	\$2,937,000	\$85,000
FM-10A	Howell Branch Rd. / Old Howell Branch Rd.	1				\$85,000				\$3,713,000
FM-07B	Kwannee Pedestrian Trail	1				\$46,000		\$46,000		\$827,000
LSFM-32	Arrow (308) FM	1				\$3,713,000				
FM-13	Red Bug Lake Rd.	1				\$827,000				
FM-12C	Red Bug Lake Rd.	2								
Lift Station Repair and Renovation Projects										
LS-1 ^A	Maitland Master LS	1	\$35,333	\$249,499	\$284,832	\$1,236,000	\$1,200,000		\$0	\$0
LS-12	Eastbrook	1	\$18,533	\$6,172	\$24,705	\$450,000	\$431,467			
LS-23	Bear Creek	1	\$18,533	\$3,542	\$22,075	\$350,000		\$331,467		
LS-05	Waverly/Indian Hills	1				\$530,000		\$530,000		
LS-24	Aloma Bend	1				\$397,500				
LS-32	Arrow (308)	2				\$381,500				
LS-06	Eagle Circle	2				\$490,500				
LS-08	Howell Creek	2				\$560,000		\$560,000	\$517,500	\$708,000
LS-25	Aloma Park	2				\$420,000		\$420,000	\$632,500	\$472,000
LS-26	Central Five	2				\$517,500				
LS-11	Winter Park Estates	2				\$708,000				
LS-09	Winter Park Central	2				\$472,000				
LS-30	Lake Ann	3								
Generator Repair and Renovation Projects										
LS-29	Clifton Park*	3	\$18,533	\$6,171	\$24,704	\$130,000	\$111,467			
LS-28	Clayton Crossings*	3	\$18,533	\$6,171	\$24,704	\$70,000	\$51,467			
LS-14	Consumers*	4			\$0	\$150,000		\$150,000		
LS-36	Tuskawilla Estates*	4	\$18,533	\$6,171	\$24,704	\$80,000	\$61,467			
GEN-15	Forsyth	4	\$59,078	\$80,362	\$139,440	\$100,000	\$40,922			
Force Main Project Costs:										
Lift Station Project Costs:										
Generator Project Costs:										
Total:						\$20,536,620				
						\$1,344,000	\$1,051,120	\$2,904,000	\$2,937,000	\$4,625,000
						\$2,900,967	\$861,467	\$980,000	\$1,150,000	\$1,180,000
						\$265,323	\$150,000	\$0	\$0	\$0
						\$4,510,290	\$2,062,587	\$3,884,000	\$4,087,000	\$5,805,000

**SOUTH SEMINOLE AND NORTH ORANGE COUNTY WASTEWATER
TRANSMISSION AUTHORITY**

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

THIS FIRST AMENDMENT TO EMPLOYMENT AGREEMENT is made and entered into this 15th day of September, 2021, by and between the **SOUTH SEMINOLE AND NORTH ORANGE COUNTY WASTEWATER TRANSMISSION AUTHORITY** (hereinafter referred to as the "Transmission Authority", and **ED GIL DE RUBIO** (hereinafter referred to as "Employee"), together "the Parties", and amends that Employment Agreement, made and entered into on March 28, 2013, as follows:

WITNESSETH:

WHEREAS, the Transmission Authority and Employee, by this reference, incorporate the findings (Whereas...) set forth in the Employment Agreement; and

WHEREAS, the Parties agree to allow the Employee to fulfill and provide his duties as Executive Director remotely from his new residence in Vermont, subject to the following:

NOW THEREFORE, in consideration of the mutual covenants contained in the Employment Agreement and herein, the Parties agree to amend the Employment Agreement as follows:

SECTION 1. RECITALS. The above recitals are true and correct and constitute a part of this Agreement upon which the Parties have relied.

SECTION 2. DUTIES.

(A) Employee shall conduct his duties to the Transmission Authority, as set forth in the Employment Agreement, remotely, i.e. from Vermont (hereinafter "Remote Services"). Notwithstanding, Employee shall provide these duties one week each month, from a location in the Central Florida area. Further, in those months that the Transmission Authority has its Board meetings, Employee shall coordinate his one week a month in Central Florida to coincide with the Board meeting.

(B) Employee shall insure that his Remote Services, as aforescribed, shall be efficient and effective, consistent with the Transmission Authority's Enabling Act, the Employment Agreement, the Transmission Authority's Personnel Policy Manual and any Transmission Authority telework policy, previously approved or to be approved.

(C) The Transmission Authority shall provide Employee with a small, portable computer (otherwise known as laptop/notebook computer) in order for Employee to provide his

Remote Services. Employee shall be responsible for the cost to provide adequate internet connectivity to be able to perform his Remote Services.

SECTION 3. TRAVEL EXPENSES.

Employee shall be responsible for any and all travel expenses associated with his compliance with the terms of this First Amendment.

SECTION 4. HEALTH AND LIFE INSURANCE.

Section 9 of the Employment Agreement is replaced in its entirety by the following:

The Transmission Authority agrees to provide \$1,800.00/month to Employee for his use to purchase health insurance, beginning November 1, 2021. Any Transmission Authority obligations, pursuant to Section 9 of the Employment Agreement end effective October 31, 2021; replaced by this Section 4.

SECTION 5. REMOTE SERVICES.

The Transmission Authority and Employee agree that the Employee's Remote Services (as described in Section 2 herein) shall began on _____, 2021, and for a period of seven (7) months thereafter be provided by Employee to allow the Transmission Authority the opportunity to determine whether these trial "Remote Services" provide Employee's necessary compliance with his Employment Agreement. In the event that the Transmission Authority, by and through its Board of Directors, and in its sole discretion, concludes that the "Remote Services" are ineffective and that they fail to comply with Employee's requirements pursuant to the Employment Agreement, the Transmission Authority shall so advise the Employee, who shall have the opportunity to either:

- (1) Agree to relocate (return) to the Central Florida area and provide his duties non-remotely, as previously provided, or
- (2) Decline option (1), e.g. not return to Florida; this second choice shall be deemed a voluntary resignation by Employee such that Employee shall not receive any severance pay, pursuant to Section 3 of the Employment Agreement.

SECTION 6. TERMS AND CONDITIONS.

The terms and conditions of the Employment Agreement shall remain the same and continue unless modified, specifically by this First Amendment.

SECTION 7. GENERAL PROVISIONS.


- (A) The text herein shall constitute the entire agreement between the parties.
- (B) This First Amendment to Employment Agreement shall be binding upon and inure benefits of the successors, heirs, and personal representatives of the respective parties.
- (C) If any provisions or portion of a provision of this First Amendment of Employment Agreement proves to be unconstitutional, invalid, unlawful, or unenforceable, it shall not held to invalidate or impair the validity, force, or effect of any other provisions or part of this First Amendment of Employment Agreement.

(D) In the event of any conflict between the Employee and the Transmission Authority concerning the interpretation or enforcement of the terms of this First Amendment to Employment Agreement, the Employee agrees to pay the Transmission Authority's attorney's fees including, but not limited to, attorney's fees and costs associated with litigation, both at the trial and appellate level.

IN WITNESS THEREOF, the Transmission Authority has caused this First Amendment to Employment Agreement to be signed and executed on its behalf by its Chairman of the Board of Directors and duly attested by its Secretary/Director, and the Employee has signed and executed this First Amendment to Employment Agreement, in duplicate, the day and year first above written.

WITNESSES:





As to Transmission Authority

SOUTH SEMINOLE AND NORTH ORANGE
COUNTY WASTEWATER TRANSMISSION
AUTHORITY

By: 

Randy Knight, Chairman

ATTEST:

By: 

Victor Lutz, Vice Chairman

MARK REGETW

WITNESSES:





As to Employee

EMPLOYEE



ED GIL DE RUBIO



**SOUTH SEMINOLE & NORTH ORANGE COUNTY
WASTEWATER TRANSMISSION AUTHORITY**

• 410 Lake Howell Road • Maitland, FL 32751
• Telephone 407-628-3419 • Fax 407-628-0153

May 18, 2022

To: Authority Board Members

From: Ed Gil de Rubio
Executive Director

Subject: Agenda Report

Status Report – Air Release Valve (ARV) Cleanings and Replacements –

ARV 2nd Quarter Cleanings – CHA Companies, Inc. (CHA) is in the process of coordinating the second quarter cleanings with Danus Utilities Inc. (Danus).

ARV #44 and #50 Repairs – Danus is still trying to coordinate with FDOT so that they may obtain the permit to complete the work at ARV 044.

ARV CIP Work – CHA is still waiting for information from the ARV representative about new ARVs that can be easily removed from the middle of the street.

CHA is compiling a list of cleaning activities that Danus performs so that the new cleaning company may review the list and determine if it is something that they can also complete.

ARV Odor Checks – CHA has received the new odor control device.

CHA odor checks were completed at the end of April.

Status Report – Pump Stations –

Status Report – Maitland Master Pump Station –

Construction – Construction on the City of Maitland project has started. CHA is attending the weekly construction meetings.

CHA has asked for a change order to reduce the amount of force main installed and modify the connection to the existing force main. CHA is still waiting on the change order from the Contractor/City.

Status Report – Winter Park Central Pump Station –

Odor Control System – All the equipment has arrived on site at the Winter Park Central PS. CHA is completing the design layout of the odor control piping and anticipates finalization by mid-to-end of May.

Status Report – Tanglewood PS – CHA is waiting for Seminole County to provide information on the future pumps to be installed at the Pump Station.

Status Report – Slovak Gardens / Windward Square Development – The wet well at the development has been installed, but now construction has come to a pause while the contractor waits for additional material to be delivered.

Status Report – FY2020/21 PS Improvements and Generator Additions – CHA received comments back from Casselberry and Seminole County. CHA is in the process of updating the specifications and drawings to Issued for Bid.

CHA has begun to coordinate with the generator manufacturers to execute an Owner Direct Purchase of the generators.

Status Report – SSNOCWTA Pipelines –

Status Report – Aloma/Dean Sewer Reconnection – The contractor has submitted updated signed and sealed plans to Seminole County. Once Seminole County updates the permit, contractor will be able to perform the final connections to the flow meter.

Status Report – FY20/21 Pipeline Replacement CIP Project – CHA is in the process of finalizing the PDR and confirming the alignment of the pipe.

SSNOCWTA Emergency – Aloma Avenue SMH Cave-In – Danus was on site on April 19th to repair the manhole, but upon crews entering the manhole, found that the concrete structure of the manhole was in worse condition than expected, which did not allow repairs to take place without the fear of causing additional damage. The repairs were not completed.

Status Report – FY21/22 PS CIP Project – CHA obtained the signed purchase order from the Executive Director and this project is now active. The project will design upgrades to Consumer PS (generator only), Bear Creek, Arrow Place, Eagle Circle and Central V Pump Stations.

Status Report – Scope –

Status Report – Howell Branch FM Assessment – CHA has completed the letter with information for Seminole County and was sent to Public Works on May 9th.

Status Report – REI As-Needed Services –

Seminole County / Waverly PS – No Activity.

Seminole County Master Plan – No Activity.

Status Report – FY20/21 Drawdowns – Copies of the drawdown report will be made available to the Board Members at the May 2022 Board Meeting.

Status Report – 811 Sunshine – In the month of April 2022, there were 143 locate tickets called in. This was the fourth highest number of tickets in the last 6 months, with a 6-month running average of 138 tickets.

Status Report – SSNOCWTA Website – SSNOCWTA's IT Technician and CHA staff reviewed the test website and provided basic comments to the web developer. The web developer is in the process of finalizing the website and providing the required files to SSNOCWTA's IT Technician.

Status Report – Funding – CHA met with EPA in a preliminary meeting. The initial meeting seemed promising for SSNOCWTA in that EPA will fund projects like the ones that SSNOCWTA has completed in the past. The program features include:

- \$20 million loan for large communities
- \$5 million load for smaller communities (population <25,000)
- 49% maximum portion eligible for load
- Total federal assistance may not exceed 80%
- 35 years maximum maturity after substantial completion with an additional 5-year deferment
- Interest rate will be equal to or greater than the US Treasury rate of similar maturity

CHA is in the process of gathering information for SSNOCWTA so that a second meeting with EPA can be set.

Status Report – HB 53 Wastewater Need Analysis – CHA will attend a webex on Friday the 13th to learn more about the HB53 process. Following the webex, CHA will complete the hydraulic analysis need and submit to Seminole County.

Financial Report – Enclosed are the Financial Reports and the updated Capital Improvement Projects Report. As of March 31, 2022, there is a net income of \$165,232.30 for the year.

Flow Reports – Overall the daily metered system flows for the month of April 2022 averaged 10.87 MGD for a monthly total of 32.629 MG. This is a 0.061% increase over the March 2022 flows.

Executive Board Meeting

City of Orlando

Iron Bridge WRF

601 Iron Bridge Cir,

Oviedo, FL 32765

Wednesday

May 18, 2022

8:30am

(Enter via Alafaya Trail SR434)

